

Rotary Club of Appleton Community Service Grant

The Rotary Club of Appleton is pleased to make available grants from the Rotary Community Service Fund at the Community Foundation for the Fox Valley Region.

The purpose of the Community Service Grant is to fund projects which improve that quality of life for people in Appleton and the Fox Cities.

Distribution will be awarded to eligible charitable organizations in Appleton and the Fox Cities to support projects and programs that enhance the quality of life for the people of the Fox Cities

Each year, the Foundation will provide grants between \$500 and \$1500. Priority will be given to proposals which meet the following guidelines:

- Grants will be given to organizations designated as a 501(c)3.
- The project must serve/benefit residents of the Appleton area.
- Funds may serve as seed money for projects.
- Funds are committed for only one year at a time, but may be awarded up to three consecutive years depending on future Rotary Community Service Committee decisions.
- Capital Projects (“bricks and mortar”) will not be funded.
- Annual campaigns will not be funded.
- Please do not request funds for ongoing operational expenses.

Requests for grants must be received by May 30, 2018 and should not exceed two pages in length (single sided). Rotary’s Grants Committee will determine recommended recipients by June 15, 2018.

Requests must be submitted on the “Rotary Request for Funding Form.” The completed and signed form should be emailed to:

Andrew Dane and Jennifer Stephany
Rotary Club of Appleton Community Service Committee Co-Chair
Email: jennifer@appletondowntown.org and adane@sehinc.com
(Emails should use the subject line: *Rotary Community Service Grant*)

Please note that our requests for funding will exceed funds available. If you are turned down in one grant cycle you can re-apply.

If you are selected to receive a grant, we require you to recognize the Rotary Club of Appleton in your project communications and promotions.

Questions? Please contact Jennifer Stephany jennifer@appletondowntown.org or Andrew Dane adane@sehinc.com

Thank you for your interest in our grant program.

Request for Funding Form Rotary Club of Appleton

Due Date: May 30, 2018

(Important: Responses over two pages maximum will not be considered.)

1. Name of 501c3 Tax Exempt Organization Requesting Funding:
2. Verification of 501c3 Tax Exempt Status: Taxpayer ID Number:
3. Contact Information of person requesting funds:
 - Address:
 - Phone:
 - Email:
 - Amount Requested:
4. Briefly describe your organization (mission, history, etc.)
5. Describe the project for which the funds are being sought
6. Who will benefit from the project and how will it improve the quality of life for Appleton area residents?
7. What are the program measures and outcomes you are hoping to achieve?
8. Is there a component of this project for which members of the Rotary club could volunteer?
9. What is the total budget for this project?
10. What other sources of funding do you have for this project?
11. Has your organization previously received funding from the Rotary Club of Appleton?
12. What is your organization's annual budget? What is your organization's endowment (if applicable)?
13. How will you recognize the Rotary Club of Appleton as a contributor to the project?

Director of Agency

Date